

SAP Ariba – Supplier Lifecycle and Performance | Supplier

How to complete my Ariba Network Registration

CREATE MY ANID (ARIBA NETWORK ID)

1 Register as a supplier with CaixaBank - TEST

Hello!

CaixaBank has invited you to register to become a supplier with CaixaBank - TEST. Start by creating an account with Ariba Network. It's free.

CaixaBank - TEST uses Ariba Network to manage its sourcing and procurement activities and to collaborate with suppliers. If SUPPLIER CXB GROUP already has an account with Ariba Network, sign in with your username and password.

[Click Here](#) to create account now

In the invitation email sent on behalf CaixaBank select **Click here** that will grant you access to Ariba Website where you will be able to create your Ariba Network ID (ANID)

2 Have a question? Click here to see a Quick Start guide.

Sign up as a supplier with CaixaBank - TEST on SAP Ariba.

CaixaBank - TEST uses SAP Ariba to manage procurement activities.

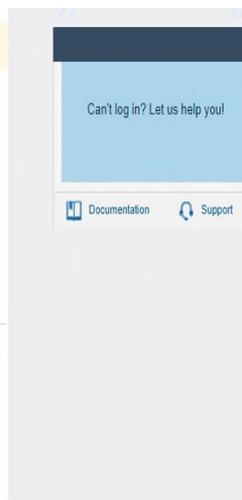
Create an SAP Ariba supplier account and manage your response to procurement activities required by CaixaBank - TEST. [Sign up](#)

Already have an account? [Log in](#)

About Ariba Network

The Ariba Network is your entryway to all your Ariba seller solutions. You now have a single location to manage all of your customer relationships and supplier activities regardless of which Ariba solution your customers are using. Once you have completed the registration, you will be able to:

- Respond more efficiently to your customer requests
- Work more quickly with your customers in all stages of workflow approval
- Strengthen your relationships with customers using an Ariba Network solution
- Review pending sourcing events for multiple buyers with one login
- Apply your Company Profile across Ariba Network, Ariba Discovery and Ariba Sourcing activities



A. If you don't have an Ariba account click over

Sign up

B. On the other hand, If you already have an Ariba account, please click over

Log in

and your account will be linked CAIXABANK.

3

Create account

First, create an SAP Ariba supplier account, then complete questionnaires required by CaixaBank - TEST.

Company information

* Indicates a required field

Company Name:* SUPPLIER CXB GROUP

Country/Region:* Spain [ESP]

Address:* Avigunda Diagonal

Line 2

Postal Code:*

City:* Barcelona

State:* Barcelona [ES-B]

User account information

[Create account and continue](#) [Cancel](#)

Please fill all the empty fields with the information required, later click on

"Create account and continue"

Remember, the fields marked with (*) are mandatory

4

Ariba will make your company profile, which includes the basic company information, available for new business opportunities to other companies. If you want to hide your company profile, you can do so anytime by editing the profile visibility settings on the Company Profile page after you have finished your registration.

By clicking the Create account and continue button, you expressly acknowledge and give consent to Ariba for your data entered into this system to be transferred outside the European Union, Russian Federation or other jurisdiction where you are located to Ariba and the computer systems on which the Ariba services are hosted (located in various data centers globally), in accordance with the Ariba Privacy Statement, the Terms of Use, and applicable law.

You have the right to access and modify your personal data from within the application, by contacting the Ariba administrator within your organization or Ariba, Inc. This consent shall be in effect from the moment it has been granted and may be revoked by prior written notice to Ariba. If you are a Russian citizen residing within the Russian Federation, you also expressly confirm that any of your personal data entered or modified in the system has previously been captured by your organization in a separate data repository residing within the Russian Federation.

I have read and agree to the Terms of Use

I have read and agree to the SAP Ariba Privacy Statement

[Create account and continue](#) [Cancel](#)

To finish your registration in Ariba Network, you must accept

- **Terms of use**
- **SAP Ariba Privacy Statement**

and click over **"Create account and continue"**

5



Welcome to the Ariba Commerce Cloud

Your registration process on the Ariba Commerce Cloud for CAIXABANK GROUP SUPPLIER is now complete.

Your organization's account ID: **AN01584314998-T**

Your username:

As the account administrator for this account, make sure to keep your username and password in a secure place. Do not share this information.

If you registered after receiving an invitation from an Ariba On Demand Sourcing buyer, you can now access and participate in the buyer's sourcing events. The Seller Collaboration Console provides a centralized location for you to manage all your Ariba On Demand Sourcing events and buyer relationships.

Ariba On Demand Sourcing buyers might request that you complete additional profile information as part of their Supplier Profile Questionnaire. When you access customer requested fields for a specific buyer, you will see a pop-up page with that buyer's name; that page contains the buyer's customer requested fields.

You can immediately perform administrative and configuration tasks such as creating users and completing your company profile. If account administration is not part of your job responsibility, you can transfer the administrator role at any time to another person in your organization whose responsibilities are more in line with account administration.

Good to Know:

Your Ariba Commerce Cloud account provides a central access point to the seller-facing capabilities of the following Ariba solutions:

You will receive a confirmation email. You have successfully gone through the first step of the process.

Please note, that Ariba will automatically detect that your company have already an Ariba Account. In this case you will have several options:

- contact the responsible of this account
- create a new account.

6

Ariba Sourcing

Go back to CaixaBank - TEST Dashboard

Company Settings CXB SUPPLIER Test Help Center

Desktop File Sync

Console

Doc517704821 - Supplier registration questionnaire

Time remaining 29 days 22:46:44

Remember, this is a mandatory questionnaire.

You will have 30 days to complete it.

REPLY TO CAIXABANK'S QUESTIONNAIRE TO REGISTER

7

Console

Doc517704821 - Supplier registration questionnaire

Time remaining 29 days 22:35:42

Event Messages
Event Details
Response History
Response Team

All Content

Name ↑

All the information, data and documentation provided by the Supplier will be treated as confidential, reserved and protected and will be exclusively used with the purpose and for the compliance of the foreseen obligations in this Suppliers Portal.

Personal data that might have been provided by the Supplier through the Suppliers Portal will be treated by the correspondent Grupo CaixaBank entity with the purpose to manage the registration and participation in the Suppliers Portal, as well as, in its case, to comply with the obligatory applicable norms, as the condition of Supplier for Grupo CaixaBank is in effect. Once the relation with Grupo CaixaBank reaches its end, data shall be preserved for the sole purpose to comply with the legally required obligations and for the formulation, exercise or defense of claims, during the limitation period of the derived actions of the previously referred contractual relation. Data shall be shared among Grupo CaixaBank entities for the aforementioned purposes.

The data subject shall exercise its rights, according to the application norm, through the provided link below (enlace ingles), as well as reach out to the Data Protection Delegate of Grupo CaixaBank at (enlace ingles). Furthermore, the data subject shall redirect the derived claims from its data treatment to the competent authorities (in Spain, the Spanish Agency for Data Protection www.aepd.es).

1.1 ¿Do you agree with the Code of Conduct and Procurement Principles of CaixaBank?

(*) indicates a required field

Submit Entire Response

Save draft

Compose Message

Excel Import

- [1] - YES
- [0] - NO

In order to access to the CaixaBank's Registration Questionnaire, first you need to read and agree the

"Code of Conduct and Procurement Principles of CaixaBank".

Select "yes" in **the question 1.1** to continue

NOTE: Some of the fields may be already filled either if you already are existing CaixaBank's Supplier or if you already have ANID.

8

Event Messages
Event Details
Response History
Response Team

All Content

Name ↑

2.8 Website

2.9

Last accounting year turn over volume.

2.10

¿Does the company belong to a Group?

2.12

Indicate to which categories belongs the company business activity.

3

SUPPLIER INTEGRITY

3.1

¿Does the entity or any member of the board of directors has been condemned for committing criminal offense?

(*) indicates a required field

Submit Entire Response

Save draft

Compose Message

Excel Import

Complete all the required information and click over

Submit Entire Response

you will have receive a confirmation email.

NOTE: This information will be available in your Ariba Dashboard and you may update it in the future tu registro.

¡Congratulations! You already have an Ariba Network ID.